

**JEWEL JORDAN**

791 Sycamore Rd.  
Collierville, TN 38017

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11(901) 853-3791 C. (901) 497-5814  
W (901) 853-1144

**GOAL**

To list, market, negotiate and successfully close residential properties for home buyers and sellers..

**SUMMARY OF QUALIFICATIONS**

Highly motivated and results-oriented professional with exceptional leadership and communication skills. A true leader who is not afraid to tackle difficult tasks resulting in positive results. Solid track record of consistently meeting and exceeding company goals and objectives.

**ACCOMPLISHMENTS**

- Licensed and bonded home inspector ~ TN & MS
- Top real estate sales person with ERA Chamberwood for years 2005 & 2006
- A professional real estate agent since 2000- GRI, ABR Designations (TN & MS)
- Relocation Specialist with ERA Chamberwood Realty
- Successfully advise real estate buyers and sellers to skillfully negotiate contracts
- Gracefully market homes for sale
- Great communication (people) skills – never meet a stranger
- Helped ERA Chamberwood Realty Group to earn the J D Powers award in the past by providing professional customer service

**EDUCATION**

B. S. Agricultural Economics - Tennessee State University - 1972

Licensed, certified and bonded home inspector – American Home Inspection Training Center

Realtor Associate License – Memphis /West TN Professional School of Real Estate

**EMPLOYMENT HISTORY**

Jordan's Home Inspection	05-2007-- Present
Affiliate Broker, ERA Chamberwood Realty Group TN & MS	03-2003 - Present
Affiliate Broker, John Green & Co. Realtors	11-2000 – 03-03
BellSouth - Service Technician/Frame Attendant	11-1972 07-02

**ORGANIZATIONS & ASSOCIATIONS**

Memphis Area Association of Realtors

Tennessee Association of Realtors

National Association of Realtors

New Shelby Missionary Baptist Church – Deacon, Bible Class Instructor, Youth Director

Chamber of Commerce – Former Board of Directors Member

Collierville Community Civic Club – Vice President

Collierville Police Citizens Advisory Board

Graduate of Leadership Collierville

Former member of Collierville Zone and Appeals Board

Tennessee State University Alumni Association

Member of Shelby County Beer Board

Board/Commission

Division of County Government

Name: Jewel JordanDate of Birth: [REDACTED] Race Black M ☒ FBusiness Name: Jordan's Home InspectionsBusiness Address: P.O. Box 2 Collierville Zip: 38027 Phone: 901-853-1144E-mail: jjordan1@bellsouth Fax: 901-861-2888Education: ColledgeName of Spouse: Dee Jordan Number of Children: 3Home Address: 791 Sycamore Rd Zip: 38017 Phone: 901-853-3791Resident of Shelby County 56 years.Have you ever been convicted of a felony? Yes ☐ No ☒I give authorization to Shelby County Government to request that the Shelby County Sheriff's Department perform a background check. Yes ☒ No ☐

I also understand that other sources including the official state websites listing sexual predators and a check of outstanding balances owed to departments and offices of county government may be performed.

List any affiliation or ownership interest you have in any business, corporation, or partnership, and if such business contracts with or sells products or services to Shelby County Government.

NONE

List members of family, where employed, and whether or not their employer contracts with or sells products or services to Shelby County Government.

NONEJewel Jordan  
Signature9-2-09  
Date

(For Office Use Only)

Attendance Record (if applicable)

No. of Meetings

No. Attend

No. Absent

Disposition:

Approval

Resolution

Item #

**NOTICE TO ALL PROSPECTIVE APPOINTEES TO SHELBY COUNTY BOARDS,  
AUTHORITIES OR COMMISSIONS**

Pursuant to Resolution #26 adopted July 26, 1993, as amended, each person who submits his or her name for nomination to serve on a board, authority, or commission subject to approval by the Shelby County Board of Commissioners shall submit a list of all private country, social, athletic or professional clubs of which that person is a member. In the event it is determined that any such clubs are discriminatory in choosing their members on the basis of race, sex, or religion, the Shelby County Board of Commissioners may use this information in voting to reject the nominee.

Pursuant to the aforementioned Resolution you are hereby required to list all private country, social, athletic or professional clubs of which you belong

- 1 Collierville Community Civic Club
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_

List below any of the aforementioned clubs of which you belong that do not have female members.

- 1 NONE
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_

List below any of the aforementioned clubs of which you belong that do not have minority group members (e.g., African American, Hispanic, Asian).

- 1 None
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_

Do any of the aforementioned clubs of which you belong discriminate in selecting members based on race, sex, or religion?

Circle Below:

Yes No

Submitted

Jewel Jordan  
(Print Name)

Signature:

Jewel Jordan

Date:

9-2-09



## GRATUITY DISCLOSURE FORM

Shelby County Ethics Commission

*INSTRUCTIONS: This form is for all persons receiving any Shelby County Government contract, land use approval or financial grant money to report any gratuity that has been given, directly or indirectly, to any elected official, employee or appointee (including their spouses and immediate family members) who is involved in the decision regarding the contract, land use approval, or financial grant of money.*

1. NAME

NONE

2. DATE OF GRATUITY

3. NATURE AND PURPOSE OF THE GRATUITY

4. NAME OF THE OFFICIAL, EMPLOYEE, APPOINTEE, OR FAMILY MEMBER WHO RECEIVED THE GRATUITY

5. NAME OF THE PERSON OR ENTITY THAT PROVIDED THE GRATUITY

6. ADDRESS OF THE PERSON OR ENTITY THAT PROVIDED THE GRATUITY

## 7. DESCRIPTION OF THE GRATUITY

8. COST OF THE GRATUITY (If cost is unknown and not reasonably discernible by the person giving the gratuity, then the person giving the gratuity shall report a good faith estimate of the cost of the gratuity.)

9. The information contained in this Gratuity Disclosure Form, and any supporting documentation or materials referenced herein or submitted herewith, is true and correct to the best of my knowledge, information and belief and affirm that I have not given, directly or indirectly, any gratuity to any elected official, employee or appointee (including spouse and immediate family members) that has not been disclosed and I affirm that I have not violated the provisions of the Shelby County Government Code of Ethics.

Jewel Jordan  
Signature

9-2-09  
Date

Jewel Jordan  
Print Name

*A copy of your completed form will be placed on the Shelby County Internet website.*